



MINUTES

Business Services Committee

John Benbow, Jr., Chairperson

Christopher Inda, Member

Julie Timm, Member

John A. Krings, President

June 3, 2024

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Christopher Inda, Julie Timm, John Benbow, Jr. and John Krings

ADMINISTRATORS PRESENT: Phil Bickelhaupt, Ed Allison and Aaron Nelson

I. The meeting was called to order at 6:42 p.m. by John Benbow, Jr.

II. Public Comment - None

III. Actionable Items

A. Visitor Management System for Schools

BS-1 Motion was made by Julie Timm, seconded by Christopher Inda, to approve the purchase of a 5-year license to the Verkada Guest Visitor Management system and all included hardware from Heartland Business Systems at a total cost of \$36,187.25 to be funded from a combination of the District Technology Budget, Buildings and Grounds Budget, and the Technology Referendum Budget. Motion carried unanimously.

B. Supply Bid

BS-2 Motion was made by Christopher Inda, seconded by Julie Timm, to approve accepting the supply bids from multiple vendors for a total cost of \$114,828.26 to be paid out of the 2024-25 District Supply Budget. Motion carried unanimously.

IV. Updates and Reports

A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- BG Innovations - \$19,165.00 - Technology Budget - BenQ Flat Panel Displays
- City of Wis Rapids - \$17,017.70 - Fund 80 - Police Liaison Services
- PDS - \$44,400.00 - Common School Library Fund Budget - Chromebooks
- Tweet Garot - \$15,000.00 - B&G Budget - Alternating Tread Staircase and Roof Access Installation

B. Basketball Backboard Donation - Update

The Bell Family Charitable Foundation has donated \$3,000.00 for the basketball backboards at Grant Elementary. This equipment will be part of the playground project at Grant. A formal thank you letter will be sent to the Bell Family Charitable Foundation for this donation.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

BS-1 Visitor Management System for Schools

BS-2 Supply Bid

VI. Future Agenda Items

John Benbow, Jr. adjourned the meeting at 6:54 p.m.